

How to Submit Comments to the Interim Proficiency Test Report

Step 1: Go to <http://www.ctrp.uky.edu/> website and login into the system. Username / Password.

The screenshot shows the homepage of the Center for Tobacco Reference Products (CTRP) at the University of Kentucky. The header features the UK logo and navigation links for Home, Products, and International Shipping FAQ. A login form is highlighted with a red box, containing fields for Username and Password, a 'Forgot your password?' link, and a 'Login' button. The main content area is divided into three columns: 'About CTRP' with a detailed description of the center's mission and contact information; 'News' with an announcement about a workshop on September 18, 2016; 'Documents' with a list of downloadable PDFs; and 'Site Updates' with a note about the site's maintenance schedule.

Center for Tobacco Reference Products

Home Products International Shipping FAQ

Username:

Password:

[Forgot your password?](#)

About CTRP

The University of Kentucky, Center for Tobacco Reference Products (CTRP) is proud to announce its new name. Formerly the Reference Cigarette Program, the name was changed to better reflect a diversified product offering. The CTRP remains a part of the University of Kentucky, College of Agriculture. Since 1968 the university has offered reference tobacco products as standards for non-clinical investigations by tobacco manufacturers, contract and government laboratories, and academic institutions. While the name has changed, the core of the center remains the same. The CTRP remains committed to supplying standards for tobacco product research and is in the process of adding several new reference products including the 1R6F certified reference cigarette and several raw tobacco types.

Please note that all reference tobacco products provided by the CTRP are for research purposes only and are not for human consumption. Please feel free to contact the CTRP office if you have any questions at ctrp@uky.edu or 859-257-2660.

Contact

Center for Tobacco Reference Products

Kentucky Tobacco Research & Development Center
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Fax: (859) 257-6012
Email: ctrp@uky.edu

[Please send us your feedback](#)

Not a Registered User?

To become a registered user, please complete the following information and await the confirmation email. All fields are required.

Full Name:

Institution:

Email:

Phone:

News

CTRP will be hosting a workshop on September 18, 2016 prior to the 70th Tobacco Science Research Conference. For more information [click here](#)

Documents

[2015 Variation in tobacco article - 3R4F.pdf](#)

[Mainstream Smoke Chemistry 3R4F, 2R4F.pdf](#)

[Storage Information 2015-3-20.pdf](#)

[Smokeless Tobacco Research Booklet.pdf](#)

[How to Place an Order](#)

[How to Upload Proficiency Test Data](#)

Site Updates

Please note that this site is regularly updated on Tuesdays at 4:30 EST. During that time, the site may be briefly unavailable.

Step 2: Click on “My Proficiency Studies” tab.

Step 3: Identify the Proficiency Study open for comments to the Interim Report.

Step 4: Click “Submit Comments” to open a comment box.

UK UNIVERSITY OF KENTUCKY Center for Tobacco Reference Products

Logged in as: matt.craft Logout

Institution: Lab 1

Home Products International Shipping FAQ My Orders **2. My Proficiency Studies**

Proficiency Studies

Order D...	Purchase ID	Data S...	Product	Status	Submit Data	Study End D...
06/06/2016	3071	4651	1R6F	1R6F Rotary Proficiency Study 2016B Data submission needed before 08/31/2016 Downloads: Protocol / Data Template / Submitted Data	Submit Proficiency Data	08/31/2016
06/01/2016	3068	4650	1R6F	1R6F Linear Proficiency Study 2016B Data submitted on 06/01/2016, waiting on CTRP to generate analysis report. Downloads: Protocol / Data Template / Submitted Data Reports: Interim Report / 4. Submit Comments / Analysis Report	Submit Proficiency Data	08/31/2016
05/25/2016	3062	4647	1R6F	1R6F Linear Proficiency Study 2016B Data submission needed before 08/31/2016 Downloads: Protocol / Data Template / Submitted Data	Submit Proficiency Data	08/31/2016
05/10/2016	3049	4638	1R6F	1R6F Rotary Proficiency Study 2016A Data submission needed before 04/30/2016 Downloads: Protocol / Data Template / Submitted Data	This round closed on Sat Apr 30 2016 at 23:59:59 GMT-0400 (Eastern Standard Time)	04/30/2016
05/10/2016	3049	4637	1R6F	1R6F Rotary Proficiency Study 2016A	This round closed on Sat Apr 30 2016 at 23:59:59 GMT-0400 (Eastern Standard Time)	04/30/2016

Step 5: Comment box will appear. Enter comments into text box: Page Number; Paragraph Number; Table/Figure (if applicable); and Comments.

Step 6: After you have typed in your comments, you can “Submit” or “Add another” comment. CTRP recommends that you frequently “Submit” your comments in the event that you may lose Internet connectivity.

The screenshot displays the University of Kentucky Center for Tobacco Reference Products website. The header includes the UK logo, the center's name, and a user login status for 'matt.craft'. A navigation menu contains links for Home, Products, International Shipping FAQ, My Orders, and My Proficiency Studies. Below the navigation is a table titled 'Proficiency Studies' with columns for Order Date, Purchase ID, Data Submission Date, Product, Status, Submit Data, and Study End Date. The table lists several studies, including '1R6F Rotary Proficiency Study 2016B', '1R6F Linear Proficiency Study 2016A', and '1R6F Linear Proficiency Study 2016B'. A modal window titled 'Comments' is overlaid on the table, containing input fields for Page Number, Paragraph, and Table/Figure, and a large text area for Comments. A red box highlights the 'Add another' and 'Submit' buttons at the bottom of the modal. A red number '5.' is placed near the Paragraph field, and a red number '6.' is placed near the 'Add another' button.

Order D...	Purchase ID	Data S...	Product	Status	Submit Data	Study End D...
06/06/2016	3071	4651	1R6F	1R6F Rotary Proficiency Study 2016B	Submit Proficiency Data	08/31/2016
06/01/2016	3068	4650	1R6F	1R6F Linear Proficiency Study 2016A	Submit Proficiency Data	08/31/2016
05/25/2016	3062	4647	1R6F	1R6F Linear Proficiency Study 2016B	Submit Proficiency Data	08/31/2016
05/10/2016	3049	4638	1R6F	1R6F Rotary Proficiency Study 2016A	This round closed on Sat Apr 30 2016 at 23:59:59 GMT-0400 (Eastern Standard Time)	04/30/2016
05/10/2016	3049	4637	1R6F	1R6F Rotary Proficiency Study 2016A	This round closed on Sat Apr 30 2016 at 23:59:59 GMT-0400 (Eastern Standard Time)	04/30/2016